**NAME OF COMMITTEE:** ACRL-OR Board

**DATE:** 7/25/19  
**LOCATION:** Oregon College of Oriental Medicine  
**PREPARED BY:** Candise Branum

**PRESENT:**  
In person – Kim, Katherine, Steve, Rachel, Amy, Patrick, Michael, Janet, Aja, Candise, Ann, Jennifer Patterson (State Librarian), Heidi, Meredith, Chris  
Online - Arlene, Rick

**NOT PRESENT:** Michele, Angie, Sarah

**AGENDA:**

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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<tr>
<td>Announcements</td>
<td>Introductions</td>
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| Approve minutes | **May Minutes:** Steve motions to approve, Aja seconds. Motion passes, minutes are approved. | Committee Documentation still needs completed:  
- OLA Conference Program rep  
- Menucha poster sessions  
- Speaker arrangements |
| Review action items from May meeting (Meredith) | [https://docs.google.com/document/d/1CDYGD6rYDDspuzi4xVPeikz_1fZY3UHYJu6wWsFn4DM/edit](https://docs.google.com/document/d/1CDYGD6rYDDspuzi4xVPeikz_1fZY3UHYJu6wWsFn4DM/edit) |  |
| State Library updates (Jennifer Patterson & Arlene) |  
- New strategic plan in the works. Stay tuned...  
- Statewide Database program: The Alliance / State Library decided to switch their subscription fees to be solely FTE-based  
- Community colleges – getting rid of complicated system, which will make it easier for CCs to join and get access to the database program. Other colleges (like OCOM) have also joined.  
- Census – a webinar on August 7th will have someone from the Census Bureau; this will recorded. Will gather feedback at OLA Board retreat about how to better support libraries, but contact Arlene if you have ideas about how to support academic libraries.  
- OLA Units matching grant program will continue into the next fiscal year. |  |
| Board goals for 2019-2020 (Meredith & Candise) | Draft in OLA annual report | Some of the major points include:  
- Continue to do advocacy, and create a statement  
- Webinars: The process is still cumbersome; Meredith will look into what other state chapters are doing  
- Meredith is our rep for OLA’s Equity, Diversity and Inclusion initiative  
- Further developing the Membership Coordinator’s role  
- Arlene suggests looking at OLA’s Leadership Institute – how do they recruit people into the program? How do we ensure that we continue to have an academic presence? | Meredith: Will talk to ACRL National about what other groups are doing |
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<td>2019-2021 Budget (Candise &amp; Meredith)</td>
<td><a href="https://docs.google.com/spreadsheets/d/1I-YculAjkR1Mdl99IRa1g_BimKUCvjBZur2zHfUP68o/edit#gid=154539635">Link</a></td>
<td>It is complete – mostly the same as last year. Candise will present this for a vote at the September meeting.</td>
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<td>Volunteer positions (Meredith)</td>
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- New Membership Coordinator position (Aja makes a motion to add this role. Patrick seconded. Motion passed.)  
- Position descriptions for Board volunteer roles  
- Volunteer sign-up (sign up after the meeting) | Everyone: Sign up for volunteer positions |  |
| ACRL-OR blog (Meredith) |  
- Blog post sign-up (sign up after the meeting)  
- Liaison sign-up (sign up after the meeting) |  |  |
| ACRL-Oregon Webinar updates (Meredith) | Data visualization one for September  
Amy Hofer would like to do an OER one, but is looking for suggestions. Ann suggests getting a student perspective would be helpful. | Meredith: Let Amy Hofer know about Ann’s suggestion for OER webinar (including student’s perspective) |  |
| OLA Updates (Meredith) |  
- OLA 2020 theme  
- OLA EDI initiative  
- Heads up about conferences in 2022: No OLA conference that year, so there is the possibility for an ACRL-Oregon sponsored conference. PLA will be around that time. |  |  |
| OLA Annual 2020 in Bend (Candise) |  
- NIH sponsored program to train librarians (4-hour pre-conference workshop). It was originally pitched towards public libraries, but it can be revised to encompass academic librarians.  
  - Janet proposes to support this program. Aja seconds. Patrick obstains. Motion passes.  
- Other ideas for preconferences? We have $500 budgeted so we can bring in a speaker. | Candise: Let Issac know that we will support the pre-conference program, but ask that they broaden the pitch to both public / academic librarians |  |
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<th>Pack Forest 2019 (Meredith)</th>
<th>The conference looks really great. Does anyone know about non-corporate funding opportunities? Not really.</th>
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| Menucha 2020 (Candise)      | - [2018 Lessons Learned doc](https://docs.google.com/document/d/134vbswhfkDO9bMsJC3KfRu6J7rvbVQOTGok-iy98CM/edit) -- please add ideas to it!  
- A conversation around diversity scholarships -- how do we actually reach out and get people to apply? The group |
| Scholarship committee updates (Steve) | - Proposal for changes scholarship procedures/amounts  
  - Matching grants will occur in the first two cycle, and ACRL-Oregon will cover the entire last scholarship.  
  - Is it possible to promote scholarships around the time of professional development opportunities (like Library Leadership Institute)  
  - Can someone apply for a scholarship in the fall and not spend the funds until spring?  
  - Steve proposes these changes. Patrick seconded. Motion passed.  
- Proposal for committee member roles (vote needed)  
  - This will break up the work more so the past-president has less work  
  - School/Academic collaboration scholarship coordinator / State LSTA matching grant liaison could be the same position  
  - Steve proposes to adopt this, Kim seconded. Motion passed. |
| Legislative rep report (Kim) | End of Session Legislative Report  
HB.2243 (defining a public library) passed  
SB.5518 (Ready to Read) passed  
HB.2213 (textbook affordability) passed  
2214 (OER) died in committee  
Kim will send a link to Candise to add to the meeting minutes |
| ACRL-OR member access to archived ACRL webinars (Aja) | There are two in August that we have access to. The Jason Puckett webinar sounds good; Aja will contact them to try to get access to one of the webinars.  
Aja will contact ACRL to try to get access to the “imposter syndrome” webinar |
Set meetings and locations for 2019-20 (Candise)

- October 18th (PSU)
- December 6th (virtual)
- February 7 (virtual)
- May 15th (State Library)
- July 17th (PCC Cascade)

Contact Nikki Detmar re: doing online meetings

Review action items for next meeting (Candise)

see below

Next Meeting

October 18th (PSU)

**Action items by individual**

**Everyone**
- Sign up for [volunteer positions](#)
- Sign up for a [blog month](#)
- Sign up for a [liaison position](#)

**Aja**
- Aja will contact ACRL to try to get access to the “imposter syndrome” webinar
- Update board members on website (August)

**Arlene**
- will update the liaison list documentation to include links out to the staff pages

**Candise**
- Let Isaac know that we will support the pre conference program, but ask that they broaden the pitch to both public / academic librarians
- Will put together a survey for ACRL Oregon members around ideas for themes for Menucha 2020
- Finish committee documentation: [OLA Conference Program rep](#)

**Janet**
- Finish committee documentation: [Speaker arrangements](#)

**Kim**
- send a link for the End of Session Legislative Report to Candise to add to the meeting minutes
- Finish committee documentation: [Menucha poster sessions](#)

**Meredith**
- Will talk to ACRL National about what other groups are doing scholarships
- Let Amy Hofer know about Ann’s suggestion for OER webinar (including student’s perspective)
MOTIONS:

- ACRL-Oregon will sponsor Isaac Gilman’s pre-conference proposal (OLA 2020)
- Membership Coordinator position
- changes scholarship procedures/amounts
- scholarship committee member roles